

MEMORANDUM

February 25, 2009

TO: ALL CSXT LOCAL CHAIRPERSONS

FROM: JOHN C. HANCOCK

RE: ENTITLEMENTS – FURLOUGHED EMPLOYEES

This office was recently contacted by Assistant General Chairman Kenny Knorr concerning the inability of active employees to schedule daily vacations and personal leave days due to furloughed employees claiming the allocated spots.

Our office immediately contacted the Crew Management Center to verify if, indeed, these employees were accessing the system and scheduling personal leave days and daily vacations that are in place for employees who are in active service.

The Crew Management Center advised that furloughed employees could still schedule such requests and that appropriate action would be taken to stop the practice. Effective February 25, 2009, furloughed employees will no longer be allowed to schedule daily vacations or personal leave days. However, they will be allowed to request payment for their entitlements. If an employee is interested in cashing in his entitlements, they will need to send an e-mail to DL Crewsmgt@csx.com with a copy to this office at Johnw@utu851.org. The request should include:

Name, ID number, work location and contact information – phone number.
Additionally, what entitlements - personal leave days, daily vacation or weekly vacation and the number of days requested.

The requests will be reviewed for approval and forwarded to the Payroll Department for processing.

We regret having to take these actions, but we must ensure that the members who are in active service have the ability to observe their entitlements, especially during these difficult times with employees working an exorbitant number of hours.

Should there be any questions, please feel free to contact this office accordingly.

JD:gmt